# OR PFH 162-1(1) MT HOOD MEADOWS ACCESS ROAD Electronic Bid Solicitation (EBS)

If your CD-ROM is damaged or does not work properly following these instructions or if you have questions concerning the operation of this CD-ROM, please contact Ron Whipple at (360) 696-7814.

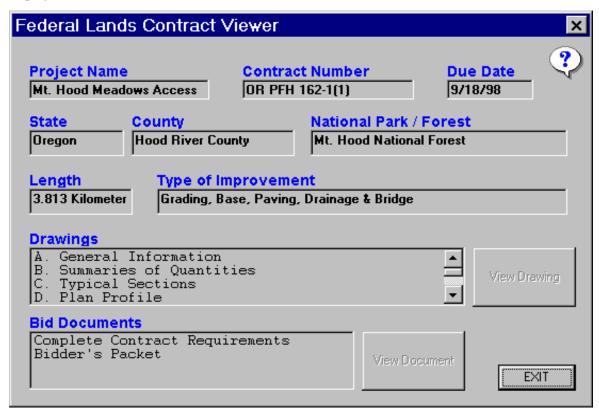
This CD-ROM "stands alone" for viewing and printing the solicitation documents. No installation is required. **It cannot be used with Macintosh format computers.** 

The CD-ROM contains the following common file formats, and is compatible with Microsoft Windows 3.1, 3.11; Windows 95; and Windows NT:

- 1) Drawings in (.cal) raster file format.
- 2) Bid Documents in Adobe Acrobat (.pdf) file format.
- 3) "Contract Viewer" which launches "SourceView Reader" and "Adobe Acrobat Reader".
  - A) "SourceView Reader" for viewing and printing drawings.
  - B) "Adobe Acrobat Reader" for viewing and printing bid documents.

## TO ACCESS DRAWINGS & DOCUMENTS, START THE "CONTRACT VIEWER"

Double-click CVIEWER.EXE from Windows File Manager or Explorer. The Contract Viewer allows you to select <View Drawing> or <View Document>. The opening screen for the Mt. Hood Meadows Access Road project is shown below.



Please note that drawings are grouped by division. If you highlight a division and click <View Drawing>, SourceView Reader will display only the first drawing in the division. The <Page List> function described below will display all drawings in the division. Basic operating instructions are given below. Review the SVREAD.TXT file on the CD-ROM for more instructions.

#### TO VIEW DRAWINGS FROM SOURCEVIEW READER

From the Contract Viewer, highlight a division to view and click <View Drawing>.

From the SourceView pulldown menu, select:

<File>

<Page List> This will show all of the drawings in the selected division. Scroll through the listing of drawings and highlight the drawing you want to view and click <OK>.

## TO PRINT DRAWINGS FROM SOURCEVIEW READER

SourceView will print to your default printer.

SourceView will print to fit on 8-1/2" x 11" or 11" x 17" paper depending upon your printer's capability. From SourceView pulldown menu, select:

<File>

<Print>

<Select Pages> Highlight a single drawing to print, or <Select All> to print all drawings in the division, or by holding down the <Ctrl> key, highlight multiple drawings to print.

<Print>

## TO VIEW/PRINT BID DOCUMENTS FROM ADOBE ACROBAT READER

Two "Bid Documents" will be shown in the Contract Viewer:

<Complete Contract Requirements> and

<Bidder's Packet>

The <Complete Contract Requirements> contains ALL documents including clauses, Davis-Bacon wage rates, Special Contract Requirements, permits, etc.

The <Bidder's Packet> contains selected documents from the <Complete Contract Requirements> and contains ALL of the documents and forms REQUIRED to be submitted with your bid.

If you highlight one of these and click <View Document>, Contract Viewer will launch Adobe Acrobat Reader. The document may then be viewed and printed using the Adobe pulldown menu. Review the README.TXT and ADOBE.TXT files on the CD-ROM for more instructions. To print sheets from Acrobat Reader pulldown menu, select <File>, then <Print>. At this point you will have the option to print all pages or select pages to print.

## MINIMUM SYSTEM REQUIREMENTS FOR ADOBE ACROBAT READER

Minimum - i386, i486, Pentium, or Pentium Pro processor-based personal computer Microsoft Windows 3.1 or Windows 3.11 or later, 8 MB of RAM available to Acrobat Reader, 5 MB of available hard-disk space.

Recommended - Pentium processor-based personal computer Microsoft Windows 3.1 or Windows 3.11 or later, 12 MB of available hard-disk space.

## MINIMUM SYSTEM REQUIREMENTS FOR SOURCEVIEW READER

486 PC with Microsoft Windows 3.1, 3.11, WIN 95 or WIN NT, 8MB of RAM. Recommended 16+ MB of RAM to reduce or eliminate swapping to the hard drive.

#### PRINTING SERVICES

If you do not have the capability to reproduce a hard copy of the plans and specifications, a list of commercial printing services is available upon request. This list is available by calling Ron Whipple at (360) 696-7814 or by e-mail <rwhipple@wfl.fha.dot.gov>.

# <u>ADDITIONAL SOLICITATION INFORMATION IS AVAILABLE ON OUR WEBSITE</u> www.wfl.fha.dot.gov/edi/